

**AUDIT COMMITTEE  
DRAFT  
WORK PROGRAMME 2012/13**

<b>Meeting Date:</b>	<b>Work Programme - Details</b>
Friday 15 June 9.30am	<p>Committee Training Session</p> <ul style="list-style-type: none"> <li>• Freedom of Information Issues</li> <li>• Project Management - overview of the Council's perspective</li> <li>• Asset Management (from the Council's perspective)</li> <li>• Treasury Management (from the Council's perspective).</li> </ul>
Friday 29 June 2012 9.30am	<p>Draft Statement of Accounts 2011/12</p> <p>Grant Thornton:</p> <ul style="list-style-type: none"> <li>• Interim Audit Report / Audit Plan Progress Report</li> <li>• Redcliffe Wharf report</li> <li>• ELENA Report</li> </ul> <p>Risk Register:</p> <ul style="list-style-type: none"> <li>• Corporate Risk Register</li> </ul> <p>Internal Audit :</p> <ul style="list-style-type: none"> <li>• Annual Report 2011/12</li> <li>• Benefit Fraud Annual Report 2011/12</li> <li>• Audit Plan 2012/13</li> <li>• Draft Annual Governance Statement 2011/12</li> </ul> <p><b>For information</b></p>
Friday 28 September 2012 9.30am	<p>Grant Thornton:</p> <ul style="list-style-type: none"> <li>• ISA260 Report for those charged with Governance</li> <li>• 2012/13 Audit Fee Letter</li> <li>• Value for Money Conclusion Follow Up</li> <li>• Financial Resilience</li> <li>• ELENA (part 2) Progress Report</li> <li>• Review of VFM Strategy</li> <li>• Draft Report Change Portfolio</li> </ul> <p>Statement of Accounts Year Ended 31 March 2012</p> <p>Audit Committee Responsibilities following demise of Standards Committee (Code of Conduct)</p> <p>Internal Audit :</p> <ul style="list-style-type: none"> <li>• Final Annual Governance Statement 2011/12</li> </ul> <p>Risk Register:</p> <ul style="list-style-type: none"> <li>• H&amp;SC Risk Register</li> </ul> <p><b>For information</b></p> <p>LGO Annual Review Letter 2011/12 (Complaints Manager response)</p>

<b>Meeting Date:</b>	<b>Work Programme - Details</b>
Friday 9 November 2012 2.00pm	Grant Thornton: <ul style="list-style-type: none"> <li>• 2011/12 Annual Audit Letter</li> <li>• Final Report Change Portfolio</li> </ul> Internal Audit: <ul style="list-style-type: none"> <li>• Risk Management Annual Report 2011/12</li> <li>• Internal Audit Half Yearly Report</li> </ul> Benefit Fraud Investigation Team: <ul style="list-style-type: none"> <li>• Half Yearly Report</li> </ul> Legal Services: <ul style="list-style-type: none"> <li>• Planning Code of Practice for Members and Officers - Planning matters</li> </ul> Review of Information Security Risks (Follow up) Risk Registers: <ul style="list-style-type: none"> <li>• N&amp;CD Risk Register</li> <li>• CYPs Risk Register</li> </ul> <b>For information</b> Summary of Gateway Reviews Contractors Selection Process
Friday 18 January 2013 2.00pm	Grant Thornton: <ul style="list-style-type: none"> <li>• Audit Progress Report</li> <li>• 2011/12 Grants Report</li> </ul> Internal Audit <ul style="list-style-type: none"> <li>• Fraud Update (incl: Audit Investigation Protocol)</li> <li>• Tenancy Fraud Initiative - Update</li> </ul> Legal Services: <ul style="list-style-type: none"> <li>• Audit Committee - Member Conduct verbal update</li> </ul> Risk Registers: <ul style="list-style-type: none"> <li>• Corporate Services Risk Register</li> <li>• Corporate Risk Register</li> </ul> Business Continuity Planning - Update <b>For information</b> Follow up recommendations from external reviews
15 March 2013 2.00pm	Extra session in case required - not required

<b>Meeting Date:</b>	<b>Work Programme - Details</b>
Friday 19 April 2013 2.00pm	External audit Working Protocol with BCC  Draft Audit Committee Annual Report to Council 2012/13  Risk Register: <ul style="list-style-type: none"><li>• Neighbourhood HRA - Landlord Services Risk Register</li></ul> <b>For Information:</b> Review of the guidance and training available to Governors Financial Management arrangements Intelligent Council Programme